






DATA LIFE CYCLE	CARE requirements	FAIR requirements	Data sovereignty	Current situation	What actions are needed?	Action category
 <b>Collection building</b>	Collective Benefit			Safeguarding of ICH by reflecting on ICH, visibility, etc.		
	Authority to Control			Registration of the ICH practice is done by the community itself, in collaboration with a staff member of Workshop Intangible Heritage		
	Authority to Control			The community can edit the registration in the front-end UI		
	Authority to Control			The community cannot choose the license for data sharing	The registration form should be actualised so the community can choose a reuse license based on the datatype	Registration form
	Authority to Control		Who decides what data is collected?	The data fields of registration form is prepared by the Workshop, with mandatory fields determined by the Workshop.	Determine the minimum data required - include it in the terms of use - Mention in the registration form why we need this data (informed consent).	Registration form
	Responsibility		Transparent communication to enable informed decisions.		The registration form must provide sufficient information about the potential reuse of data.	Registration form
	Ethics		Well-being of the ICH community is put central	Personal guidance during registration - self-definition.		
	Ethics			The Workshop operates with a clear ethical framework based on the UNESCO 2003 guidelines.		
 <b>Interpretation of the data</b>				The name of the community is always included in the data.	Determine to what extent this conflicts with GDPR	Registration form
				Not applicable since data is determined together with the community (front-end presentation is the collected data).		
 <b>Data storage / Preservation</b>		Data standards		Data export is difficult to map to current common data standards such as CIDOC-CRM and OLSO. There are many descriptive fields and a lack of authority links.	Consider data mapping to standard formats (location, time-bound data). Additionally, note that the model for ICH data in OSLO/CIDOC-CRM is still in the testing phase.	Data Model
			Who decides what data is stored?	Back-end and servers: The decision regarding data infrastructure is entirely made by WIE.	Determine whether communities want more input in this area. Explore how this can be organized differently or if it should be included as a fundamental condition in the terms of use.	Terms of Use
 <b>Circulation</b>		Findable		Front-end presentation of the data		
		Findable		Indexation by search engines		
		Accessible		On immaterieelerfgoed.be		
	Authority to Control	Accessible	Access conditions / authentication requirements	Explicit intention of ie.be to present ICH practices on the front-end	This is already included in the terms of use but needs to be made more explicit	Terms of Use + registration form
	Authority to Control	Accessible	Access conditions	Access conditions for the data: cultural custodians of the community have access to the front-end UI where they can make adjustments. Workshop staff have access to the back-end. Changes to the data are always made at the initiative of or in consultation with the community. Access conditions for users: the API is not open but is accessible via the front-end.	Determine if the community agrees that Workshop staff have access to the data. Exception: for the Inventaris Vlaanderen, no changes can be made to the data after it has been added to the list (this needs to be clarified).	Terms of Use + registration form
	Ethics	Accessible	Intellectual property rights	Automatically assigned (CC-BY-SA NC 3.0) upon data upload.	Decision tree to guide license choice + promote data literacy	Registration form
	Ethics		Intellectual property rights	Copyright for images: no standardized license. However, users must agree to the statement: "I have the rights to this image / received permission from the rights holder(s) to use it."	Decision tree to guide the selection of a CC license.	Registration form
	Responsibility		Data literacy	Explanation about assigned licenses is currently included in the terms of use.	more and simpler explanations are needed in the registration form	Registration form
	Ethics: <i>harm reduction</i>			At this time, no information that could be potentially harmful to the community is being recorded.	Sustaining a feedback culture where communities can easily contact the Workshop to report such issues.	Front-End UI
	Ethics: <i>provenance</i>		Provenance data		Add provenance data in exported data	Registration form + data model
 <b>Reuse of data</b>				Sharing practices on ie.be aligns with the goal of ie.be, which is the safeguarding of intangible cultural heritage.		
				All entered data is displayed on the front-end of ie.be.		
				Not yet applicable: the API has not yet been enabled.		
		Interoperability			Structured data model for ie.be	Data model
		Interoperability			The export needs to be refined.	Back-end dev + datamodel
		Interoperability			Assign pURLs to ie.be practices along with the necessary approval from the community.	Data model + pURI development
		Reusable			Each data type and field must have a reuse license assigned (machine-readable).	Data model
		Reusable			Mapping out how data can be made even more reusable.	Data model
		Reusable			Open the API with the necessary protocols.	back-end dev + datamodel
	Collective Benefit: Digital Return			Beyond the front-end presentation, there have been few concrete applications so far. In 2023, data export, mapping, and data ingestion to Wikidata will be part of the Wiki Loves Living Heritage project.	Standardizing data, guiding communities towards potential applications, and establishing partnerships with other cultural partners (e.g., UitDatabank).	Guiding communities towards potential applications
Responsibility		The community is centralised		Develop detailed reuse licenses and consider implementing labels such as Traditional Knowledge (TK) labels.	Registration form	
Responsibility		Who decides on research, policy, and reuse?	Currently, all data (except community account information) is displayed on the front-end of immaterieelerfgoed.be and is indexed by search engines. The text falls under the CC BY-SA-NC 3.0 license, but this is not communicated to visitors of the practice pages.	For each data type, assign reuse licenses and potentially labels such as Traditional Knowledge (TK) labels. Ensure clear communication on the front-end about these reuse licenses.	Registration form + front end dev	